# **BANQUET POLICIES**

# **DEPOSITS**

Room availability will be guaranteed upon receipt of the deposit. The deposit will be applied to the final bill. Deposits are refundable if notice of cancellation is received no later than seven days prior to the scheduled date of function. Deposits for most functions are set at a minimum of \$200.

#### **ROOM AVAILABILITY**

Banquet rooms are assigned according to the size of the party.

#### **GUARANTEED MINIMUM**

The minimum is determined by the number of guests, date and time of your event. Menus must be selected ten days in advance. A final guarantee of the number of guests is required three days in advance.

# **ROOM RENTAL FEE**

Rental fee for the Fireside Room is \$200, Patio \$200, and Toluca Room \$300 if the minimum is not met.

# **MENU SELECTION**

Banquet parties may choose three entrees from the enclosed lists. We will try to accommodate with the substitution of fresh fish, fruit, salad, vegetarian plate, and gluten free. All meat selections will be prepared medium rare to medium. All food items must be supplied and prepared by this establishment.

#### LINEN

White table linens and napkins will be provided.

# **ALCOHOLIC BEVERAGES**

Alcoholic beverages will not be served to anyone under the age of 21 or to anyone we believe is intoxicated. Alcoholic beverages will not be allowed to be brought into the restaurant by guests, with the exception of wine and champagne. A corkage fee of \$20 will be charged per bottle.

#### **MISCELLANEOUS**

All decorations must be removed immediately following the banquet. Decorations left behind will be disposed of by this establishment. Decorations may only be attached by scotch tape otherwise guests may be held responsible for any damage. All entertainment or music must be kept to a minimum in order to not disturb other guests in the restaurant. Toluca Room and Fireside Room are equipped with a Bluetooth Sound Bar for your own music preference (mobile or iPod device required). Cake fee of \$20 will be charged for any desserts brought in for your event.

# **FLOWERS**

Flowers are available with an additional deposit and a five day notice. (Photos online)

#### **PAYMENT**

Absolutely no separate checks and a total of up to two credit cards will be accepted for payment.

## **VALET**

Valet arrangements can be made.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE

\*\*\*PRICES DO NOT INCLUDE SERVICE CHARGE OR SALES TAX\*\*\*

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